PROPOSED MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SECOND REGULAR MEETING OF SEPTEMBER 28, 2004, COUNCIL CHAMBERS, CITY HALL.

Mayor Don Osborne called the meeting to order at 7:00 p.m. and requested all present to stand for a mo ment of silence.

Council Members present in answer to roll call were: Smulan, Melbye, Manole, Vedbraaten, Genereux and Sprague. Council Member absent: Mjoen and Mykleseth.

Staff present were: Tim Motherway, Pat Kelly, Kent Ellingson, Scott Kleven, Chad Palm, Aaron Parrish and Betty Arvidson.

CROOKSTON FORUM
(No one was present to address the council.)

PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

4.01. Mayor Osborne proclaimed the week of October 3rd through the 9th, 2004, as Financial Planning Week.

APPROVAL OF AGENDA

On motion by Council Member Manole, seconded by Council Member Melbye and duly carried that the Agenda be approved as presented.

CONSENT AGENDA

On motion by Council Member Sprague, seconded by Council Member Genereux and duly carried by roll call vote to approve the Consent Agenda, which includes the following items:

6.01 Minutes of August 24, and September 14, 2004, Council meetings.
6.02 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 872, Washington Avenue between Fairfax Avenue and E. Robert Street by bituminous overlay. (RES. #23952)
6.03 Resolution setting public hearing for October 12, 2004, on proposed assessment for project No. 872, Washington Avenue between Fairfax Avenue and E. Robert Street by bituminous overlay. (RES. #23953)
6.04 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 877, Barrette Street from 50' south of Linden Ave to Summit by reconstruction. (RES. #23954)
6.05 Resolution setting public hearing for October 12, 2004, on proposed assessment for project No. 877, Barrette Street from 50' south of Linden Ave to Summit by reconstruction. (RES. #23955)
6.06 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 881, Central Avenue from North Ash Street to Albert Street by bituminous overlay. (RES. #23956)
6.07 Resolution setting public hearing for October 12, 2004, on proposed assessment for project No. 881, Central Avenue from North Ash Street to Albert Street by bituminous overlay. (RES. #23957)
6.08 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 882, Alexander Street from approximately 100' south of Eickhof Boulevard to Walsh Street by bituminous overlay. (RES. #23958)
6.09 Resolution setting public hearing for October 12, 2004, on proposed assessment for project No. 882, Alexander Street from approximately 100' south of Eickhof Boulevard to Walsh Street by bituminous overlay. (RES. #23959)
6.10 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 883, Tudor Court Cul-de-sac by bituminous overlay. (RES. #23960)
6.11 Resolution setting public hearing for October 12, 2004, on proposed assessment for project No. 883, Tudor Court Cul-de-sac by bituminous overlay. (RES. #23961)
6.12 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 885, Sherman Street from North Front Street to Radisson Road by bituminous overlay. (RES. #23962)

6.13 Resolution setting public hearing for October 12, 2004, on proposed assessment for project No. 885, Sherman Street from North Front Street to Radisson Road by bituminous overlay. (RES. #23963)

6.14 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 886, Sheridan Street from North Front Street to Birch Street by bituminous overlay. (RES. #23964)

6.15 Resolution setting public hearing for October 12, 2004, on proposed assessment for project 886, Sheridan Street from North Front Street to Birch Street by bituminous overlay. (RES. #23965)

6.16 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 887, North Acres Drive from Fisher Avenue to the existing road east of Northland Inn by construction. (RES. #23966)

6.17 Resolution setting public hearing for October 12, 2004, on proposed assessment for project No. 887, North Acres Drive from Fisher Avenue to the existing road east of Northland Inn by construction. (RES. #23967)

6.18 Resolution declaring cost to be assessed and ordering preparation of proposed assessment for Project No. 888, Barrette Street between Central Avenue and 4th Avenue N.E. by bituminous overlay. (RES. #23968)

6.19 Resolution setting public hearing for October 12, 2004, on proposed assessment for project No. 888, Barrette Street between Central Avenue and 4th Avenue N.E. by bituminous overlay. (RES. #23969)

6.20 Resolution setting public hearing on proposed assessment for unpaid water and sewer charges and charges for current services. (RES. #23970)

6.21 Resolution setting public hearing for October 26, 2004, for the 8th Street vacation. (RES. #23971)

6.22 Resolution sale of Lot 3, Block 8 Evergreen Estates. (RES. #23972)

6.23 Resolution to approve City of Crookston bills and disbursements in the amount of $177,031.91. Check Nos. 24113 through 24243. (RES. #23973)

6.24 Resolution declaring cost to be assessed and order preparation of proposed assessment for the completed portion of 2002 and 2003 Mandatory Sidewalk Repair Programs. (RES. #23974)

6.25 Resolution setting public hearing for October 12, 2004 on proposed assessment for the completed portion of the 2002 and 2003 Mandatory Sidewalk Repair Programs. (RES. #23975)

6.26 Dance permit for the University of Minnesota Crookston homecoming dance at the National Guard Armory on October 8, 2004 from 9:30 p.m. to 12:30 a.m.

PUBLIC HEARINGS

Mayor Osborne opened the public hearing on the Small Cities Development Program Grant.

Joan Abercrombie, from the Northwest Multi County HRA, stated the Public hearing is for a Small Cities Development Program Grant, a housing program funded by federal money that cities can apply to the State of Minnesota. We have selected the target area as the southern half of the Wood's Addition. The City surveyed the entire Wood's Addition but there is only $600,000.00 that we can apply for. After meeting with the Department of Employment and Economic Development (DEED), they recommended that we cut the area in half. The survey showed the greater need and response is from the Spendley and Almira area. We are looking at applying for money for 15 rental and 15 owner occupied units, which totals $598,750.00. The total project cost is estimated at $775,000.00, so we will need to look at other sources for additional funding. The grant application is due November 1. The grant awards are done in March or April 2005. If funded it will be the fall of 2005 before the project could get started. Joan asked if the Council had any questions.

Council Member Sprague asked how the recipients are selected.

Abercrombie stated that a letter will be mailed to everyone in the target area soliciting applications. They will be handled on a first come, first serve basis.

Council Member Smulan asked if there were income guidelines.

Abercrombie stated that it is currently at 80% of area median income, but tends to go up a little each year.

Council Member Sprague asked if the project can be started prior to the remapping of the Wood's Addition after the flood control project is complete.

Abercrombie stated that she has talked with Mike MacDonald several times about this and it appears that we will at least need a letter stating that the area is being remapped even if the maps aren't completed yet.

Mayor Osborne asked if anyone else wished to be heard and upon hearing none closed the Public Hearing.

REGULAR AGENDA

8.01 On Motion by Council Member Melbye, seconded by Council Member Sprague and duly carried to adopt a resolution applying to the Department of Employee and Economic Development for funding of a rehab project in the Woods Addition. (RES. #23963)

REPORTS AND STAFF RECOMMENDATIONS

Mavis Sprague, Council Member –at-Large	-	no report.
Odine Smulan, Council Member 1st Ward	-	no report.
Wayne Melbye, Council Member 4th Ward	-	no report.
Harry Manole, Council Member 5th Ward	-	no report.
Tom Vedbraaten, Council Member 6th Ward	-	no report.

Dave Genereux, Council Member-at-Large, wanted to thank all the residents that attended the Crookston Vitality Project Kick-Off on Monday night.

Rich Clauson, WSN, updated the Council on the Golf Terrace Project. He stated that Knight Construction will be in town on Wednesday to start setting up for curb and gutter, and should be pouring concrete on Thursday. They felt by the end of next week the concrete should be done, weather permitting.

Tim Motherway, Police Chief, stated the repair work on the garage floor and the basement ceiling at the Police Department has been completed.

On motion by Council Member Vedbraaten, seconded by Council Member Melbye and duly carried that there being no further business to come before the City Council that said meeting be adjourned.

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Donald A. Osborne, Mayor Betty Arvidson, City Clerk-Treasurer