

**PROPOSED MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE FIRST REGULAR MEETING OF OCTOBER 10, 2011, COUNCIL CHAMBERS, CITY HALL.**

Mayor David Genereux called the meeting to order at 7:00 p.m. and requested all present to stand for a moment of silence.

**ROLL CALL**

Council Members present in answer to roll call were: Tom Jorgens, Dana Johnson, Keith Mykleseth, Wayne Melbye, Dale Stainbrook, Tom Vedbraaten, Bob Quanrud, and Frank Lindgren.

Council Member absent: None.

Staff present were: Pat Kelly, Mike MacDonald, Tom Lindo, Tim Motherway, Tim Froeber, Scott Riopelle, Aaron Parrish, and Betty Arvidson.

**CROOKSTON FORUM**

**PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS**

**APPROVAL OF AGENDA**

On motion by Council Member Mykleseth, seconded by Council Member Lindgren and duly carried to approve the agenda as presented.

**CONSENT AGENDA**

Council Member Vedbraaten asked to move item 6.10 "Resolution to adopt the amended 2011 fee schedule to include permit fees for Special Vehicles" to item 8.07 under the regular agenda.

On motion by Council Member Melbye, seconded by Council Member Johnson duly carried to approve the consent agenda which contains the following items:

- 6.01 Approve proposed Council Minutes of September 26, 2011.
- 6.02 Resolution to approve City of Crookston bills and disbursements in the amount of \$318,517.67. Check Nos. 43255-43360. (Res No 25561)
- 6.03 Resolution authorizing call of certain outstanding General Obligation Water Revenue Bonds, Series 2003A. (Res No 25562)
- 6.04 Resolution approving Partial Payment Estimate No. 1, Ingersoll Avenue Sanitary Sewer & Watermain Extensions to Spruce Valley Corporation, Inc., Middle River, MN in the amount of \$93,291.42. (Res No 25563)
- 6.05 Resolution approving Partial Payment Estimate No. 2, Carmen Addition Sanitary Sewer Extension & Lift Station and Kevin Ross Residential Development – Sewer & Water Extensions to Spruce Valley Corporation, Inc., Middle River, MN in the amount of \$122,630.53. (Res No 25564)
- 6.06 Resolution approving Partial Payment Estimate No. 3, 2011 Street Improvements to Davidson Construction, Inc., Newfolden, MN in the amount of \$200,618.57. (Res No 25565)
- 6.07 Resolution to amend Resolution No. 25517 to vacate West Robert St. (Res No 25566)
- 6.08 Resolution to approve the purchase of a 2011 Sno-Go Model WK 800 Snow Blower from MacQueen Equipment in the amount of \$96,186.50. (Res No 25567)
- 6.09 Resolution appointing Tim Froeber as the next Fire Chief effective subsequent to the retirement of current Fire Chief Richard Rock. (Res No 25568)
- 6.10 This item was moved to item 8.07 under the Regular Agenda.
- 6.11 Resolution to authorize the execution of a grant agreement for Airport Maintenance and Operations with MNDOT Aeronautics. (Res No 25569)
- 6.12 Resolution to authorize participating in a Wellness Pilot Program through the Northwest Service Cooperative. (Res No 25570)

**PUBLIC HEARING**

## REGULAR AGENDA

- 8.01 Second reading and final passage of Ordinance No. 33 amending City Code Chapter 152, entitled "Zoning" by adding provisions to establish a rural commercial district.

Council Members voting in the affirmative: Jorgens, Johnson, Mykleseth, Melbye, Stainbrook, Vedbraaten, Quanrud, and Lindgren.

Council Members voting in the negative: None.

- 8.02 Second reading and final passage of Ordinance No. 34 amending City Code Chapter 152, entitled "Zoning" by providing for off-premise signs in certain districts by conditional use.

Council Members voting in the affirmative: Jorgens, Johnson, Mykleseth, Melbye, Stainbrook, Vedbraaten, Quanrud, and Lindgren.

Council Members voting in the negative: None.

- 8.03 On motion by Council Member Johnson, seconded by Council Member Stainbrook and duly carried to approve a financing plan for the city share of the purchase of a building from Charles O. Properties to be used as a park shop. (Res No 25571)

- 8.04 On motion by Council Member Mykleseth, seconded by Council Member Jorgens and duly carried to accept the resignation of City Administrator Aaron Parrish effective November 11, 2011. (Res No 25572)

- 8.05 On motion by Council Member Vedbraaten, seconded by Council Member Stainbrook and duly carried to appoint Betty Arvidson as Interim City Administrator effective November 12, 2011. (Res No 25573)

- 8.06 On motion by Council Member Quanrud, seconded by Council Member Johnson and duly carried to approve entering into an agreement with Brimeyer Fursman LLC to facilitate the recruitment of a City Administrator. (Res No 25574)

- 8.07 On motion by Council Member Johnson, seconded by Council Member Melbye and duly carried to adopt the amended 2011 fee schedule to include permit fees for Special Vehicles. (Res No 25575)

## REPORTS AND STAFF RECOMMENDATIONS

<b>Tom Jorgens</b> , Council Member 1 <sup>st</sup> Ward	-	No report
<b>Dana Johnson</b> , Council Member 2 <sup>nd</sup> Ward	-	No report
<b>Keith Mykleseth</b> , Council Member 3 <sup>rd</sup> Ward	-	No report.
<b>Wayne Melbye</b> , Council Member 4 <sup>th</sup> Ward	-	No report.
<b>Dale Stainbrook</b> , Council Member 5 <sup>th</sup> Ward	-	No report.
<b>Tom Vedbraaten</b> , Council Member 6 <sup>th</sup> Ward	-	No report.
<b>Bob Quanrud</b> , Council Member-at-Large	-	No report.
<b>Frank Lindgren</b> , Council Member-at-Large	-	No report.

The Mayor and Council Members congratulated Tim Froeber on his appointment as Fire Chief.

## ADJOURNMENT

Mayor Genereux declared the meeting adjourned at 7:16 PM.

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David W. Genereux, Mayor

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Betty J. Arvidson, City Clerk Treasurer